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28 JAN 1970

MEMORANDUM FOR: Chief, Planning Staff
✓ Chief, Building Planning Staff
Chief, Supply Division
Chief, Real Estate and Construction Division
Chief, Printing Services Division
Chief, Logistics Services Division
Chief, Procurement Division

SUBJECT : Candidates for the National Interdepartmental Seminar

1. The National Interdepartmental Seminar has been modified as indicated in attachment 1. The Agency quota is eight for each session. The Support Directorate is expected to make nominations to this Seminar. The first category to consider in selecting candidates for this Seminar is those individuals who are rotating overseas into senior positions, GS-14 and above. The second category to consider is recent returnees from senior overseas positions.

2. The Senior Training Officer, DD/S, has requested that we submit our nominations to Session 48 (2 - 20 March 1970) by 16 February 1970 and for the other Sessions by 1 May 1970. So that we may meet this requirement, it is requested that your nominations for Session 48 be submitted to this office by 10 February 1970. Nominations for the other listed sessions are due by 17 April 1970. Division or Staff Chiefs concerned will be consulted in each instance before final nomination is submitted.

3. List of SL Careerists who have previously attended the Seminar is attached for your information (att 2).

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Chief, Personnel and Training Staff

2 Atts

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